

ACME TRUCK BRAKE & SUPPLY CO.
2333 ARTHUR AVE. ELK GROVE VILLAGE, IL 60007
PHONE 847-439-2202 FAX 847-439-0352

Credit Application Guidelines

We value your business and appreciate your request for an open account with us. Please be aware that we have established some guidelines in order to help ensure that the application is filled out correctly. We ask that these guidelines be followed.

Credit Application: The credit application must be completed in it's entirety, along with the signature of an officer of your company. If the application is not fully completed, we will not process any part of the application. Also, please allow a few weeks for processing. Sending in a credit application does not automatically open an account.

Bank Reference: Provide information about the banking for your company.

Exemption Forms: If your company is tax exempt, ICC or Resale, these forms must be completed and on file in order for your company not to be charged tax.

Statements: Statements are normally sent by fax on the 1st of the month. Please provide a fax number in order to ensure that you receive your statement. If you do not have a fax, we will mail a copy of your statement to you at the address you provide.

Terms: Even though it states it on the application, our terms for payment are net 10th. This means that anything that is purchased in the month is due the following month on the 10th (i.e. May invoices are due June 10th). We reserve the right to put an account on hold at anytime that we feel payment is falling behind.

Thank you for following these guidelines. If there are any questions, please feel to contact our Accounts Receivable department.